



Thank you for considering Off Grid Tiny Houses for your Tiny House on Wheels project! This document defines our typical procedure for purchasing either a standard or custom Tiny House on Wheels. It is a guideline only and we are happy to discuss the terms listed here if they don't suit your situation. Please feel free to contact us with any questions.

- **First stage:** The purchaser chooses a customisable base model Tiny House on Wheels from the options offered by Off Grid Tiny Houses. A preliminary agreement form is signed by both parties and deposit of \$20,000 (all prices in this document include GST) is made by the purchaser to secure the project. A "cooling off" period of 3 business days is then offered in which the full amount of this deposit may unconditionally be refunded to the purchaser if requested. This deposit becomes non-refundable after this period.
- **Second stage:** If alterations to the standard design are desired by the purchaser, they are negotiated with us at this point.
- ***Third stage:** A description of the proposed build and quote is then emailed to the purchaser. The original price of the base model chosen is only applicable if there are no proposed alterations. Alterations will be itemised as will requests for explanatory drawings. Details of the project are then finalised and a secondary agreement form is signed by both parties. A non-refundable progress payment of \$30,000 is then paid to Off Grid Tiny Houses within 15 business days and construction is commenced.

**If the purchaser chooses to amend the design as specified in the secondary agreement form, expenses and an hourly rate will be charged in addition to the originally quoted amount.*

- **Fourth stage:** As the project reaches "lock-up" stage, a further non-refundable payment is required. This payment is typically 50% of the remaining outstanding balance (as previously quoted).
- **Handover:** Off Grid Tiny Houses releases to the purchaser the Tiny House on Wheels after the outstanding balance from the quoted amount and any other costs are paid and funds have cleared. We are happy to assist with delivery and site setup if desired. Feel free to request a quote.

We look forward to working with you soon!

Best regards,
Glade and Cloe Gordon.

Off Grid Tiny Houses